

**Rome Tennis Club
MINUTES**

MEETING NAME

RTC Board meeting: Officers and LLC

DATES/LOCATION/TIME

Date of Meeting: February 3, 2007 **Time Meeting Began:** 12:15 pm **Date of Transcription:** 02/22/2007
Location of Meeting: Western Sizzlin Restaurant **Time Meeting Adjourned:** 1:15 pm

COMMUNICATION

Various agenda items, below

SIGNATURES

Chairman: Bill Thornton, RTC President

Recorder: Nina Lovel, RTC Secretary

ATTENDANCE

Members & Title/Function:	P	A	Members & Title/Function:	P	A
Bill Thornton, President	x				
Mike Burnes, President Elect	x				
Jed Gillespie, Treasurer	x				
Nina Lovel, Secretary	x				
Richard Shiflett, Immediate Past President	x				

Agenda / Items Discussed	Outcome	Follow-up
1 Thanks	Newly elected officers Mike Burnes (President Elect), Jed Gillespie (Treasurer) and Nina Lovel (Secretary) thanked Bill Thornton and Richard Shiflett for their support and the work they did in conducting the election of officers on January 23.	No action needed.
2 Minutes from last meeting	No minutes from the last meeting were available for approval.	No action needed.

3	Treasurers report	Outgoing treasurer Mike Burnes provided the board members with a printed financial report from November and December, 2006. This report is on file with the minutes of this meeting.	No action needed.
4	Compensation for the league coordinator	Discussion was held about providing compensation to the Local League Coordinator (LLC). A motion was made by Jed to offer compensation to the primary LLC (currently Cathy Klingensmith) at the rate of \$1 per player, and to include the establishment of a job description, direct performance objectives and an annual performance evaluation of the LLC by the RTC Board of Directors. Mike seconded the motion and following discussion it passed unanimously.	Bill will notify Cathy that the motion has passed.
5	Job description for the league coordinator	The discussion above centered on policy for compensating the individual league coordinators, such as Adult Ladies Coordinator, Mixed Doubles Coordinator, etc. These volunteers are given free league play for all leagues, along with an annual cash gift, and it was agreed by the Board that these provide a substantial "thank you" to these volunteers.	President Bill Thornton appointed Jed as chairman of a job description committee, with Mike and Richard as additional members on the committee. Richard is to email David Bain at GTA to ask if he has any sample LLC job descriptions.
6	Contract with recreation department for adult league chps	Bill and Richard Garland have spoken about the "sharing" of responsibilities for the upcoming League Tennis Adult State Championships that will be held in Rome on May 24-27. That contract is not yet ready to review.	Topic tabled, pending more information. There may need to be a called board meeting to review this contract once it is ready.

7	Tournament director	<p>The RFPRA has asked Bill T. to serve as the tournament director for the above May tournament. Bill has accepted on the condition that Bobby Walker is allowed to serve as his assistant in the process, and the RFPRA has agreed to this.</p> <p>Going forward, the Rome Tennis Club will be charged with bidding for, planning and running state championship tournaments that come to Rome.</p>	<p>Bill will proceed as tournament director with assistance from Bobby Walker.</p>
8	Tournament committee/presidents advisory committee	<p>Discussion was also held about creating a Tournament Committee that includes a cross-section of leaders from Rome and Floyd County, to help with advance planning for the May tournament, and to generate community excitement about the event. The following names were presented as prospective members of this committee: Bernard Neal, David and Cathy Johnson, Severo Avila, Jeff Sinnock, Evie McNiece, Robbie Lindsey, Neeve Owens, Doc Kibler, Charlotte Atkins (Rome News-Tribune editor), Neil and Linda Gordon.</p>	<p>Further discussion and action to occur once the shared tournament contract has been finalized between RFPRA and RTC.</p>
9	New player coordinator	<p>Bill proposed that Bobby Walker be appointed to a position of "New Player Coordinator"; this passed unanimously.</p>	<p>Bill to discuss with Bobby.</p>
10	Meeting day/time	<p>The board voted to establish standing meetings at noon on the third Saturday of each month, rotating among local eating establishments. Notice of locations will be posted in advance on the RTC website.</p>	<p>Nina will post meeting locations as established by the Board each month.</p> <p>Next regular meeting to be held on Saturday, March 17.</p>